

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: General Liability Insurance Renewal **ITEM NO: 10S**

PREPARED BY: Wayne Carruthers
Assistant Superintendent
of Financial Services

MEETING: June 20, 2006

INFORMATION ONLY: June 20, 2006

Gladys Gomez,
Director of Finance and Accounting

ACTION REQUESTED BY THE SUPERINTENDENT: Inform the School Board that the renewal of the previously awarded general liability insurance provider, Virginia Association of Counties (VACo), continue as the provider for Stafford County Public Schools for school year 2007.

KEY POINTS:

1. This renewal has been reviewed by the School Board insurance consultant, Sam Rosenthal, and the Financial Services Department staff; collectively we recommended the renewal policy for the third and final year beginning July 1, 2006 to June 30, 2007. VACo was awarded the contract through the RFP process on June 15, 2004.
2. In keeping with the "Procedures for Renewals and Award of Contracts, August 23, 2005, item 10M," copy attached, Financial Services is submitting this information regarding renewals on previously awarded contracts with multiple years for informational purposes only.

SCHOOL BOARD GOAL #7: Provide school environments where teachers are safe to teach and students are safe to learn.

FUNDING SOURCE: School Operating Fund

AUTHORIZATION REFERENCE: Virginia Public Procurement Act re: Original Award of Contract.

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC:	Procedures for Renewal and Award of Contracts	ITEM NO: 10M
PREPARED BY:	H. Charles Woodruff, II Assistant Superintendent Department of Financial Services Craig Greenlaw Director of Fleet Services	MEETING: August 23, 2005 ACTION DATE: Information Only

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board consider the approval of multi year contracts during the initial contract award approval.

KEY POINTS:

1. During the July 22-23, 2005 School Board retreat, staff requested modification to the current contract renewal practice. Based on staff's recommendation, approval of multi year contracts would be included during the initial contract award approval, subject to appropriation of funds.
2. This procedure is cost effective by reducing staff time and preparation cost.
3. This process will reduce School Board agendas for more efficient meetings.
4. This practice will be consistent with Stafford County Board of Supervisors contract approval process.

SCHOOL BOARD GOAL: Not applicable.

FUNDING SOURCE: Not applicable.

AUTHORIZATION REFERENCE: Not applicable.